Business Central Cost Checklist

Use this checklist to estimate the true cost of Microsoft Business Central for your business.

1. Licensing
- Count Essentials users *($77/user/month after Oct 2025)*
- Count Premium users ($110/user/month after Oct 2025)
- Count Team Member users *($9/user/month after Oct 2025)*
- Count Device licenses *($44/device/month)*

2. Implementation
- Estimate users × $2K–$4K per user
- Data migration complexity
- Customizations needed
- Integrations (CRM, payroll, eCommerce, EDI)
- Project management and testing hours

3. Ongoing Costs
- Annual license renewals *(plan for 10% increase Oct 2025)*
- Partner support retainer *($10K–$30K annually)*
- Add-ons *(payroll, reporting, EDI, manufacturing)*
- Training refreshers for new employees
- Internal IT and business resource time

4. Hidden Costs
- Employee training *(10–15% of project cost)*
- Internal staff time for workshops and testing
- Productivity dip during transition
- Process changes and workflow adjustments
- Testing during Microsoft's bi-annual updates

5. Total Cost of Ownership (TCO)
- 3-Year TCO = Implementation + *(3 × annual licenses + support + add-ons)*
- 5-Year TCO = Implementation + *(5 × annual licenses + support + add-ons)*
- Add 15–25% buffer for scope creep or unexpected needs

6. Final Step
- Once you've filled this out, you'll have a realistic view of what Business Central will cost to own and operate for your business.

Want help running the numbers? Book a cost assessment with Alchemy 365, and we'll build your personalized TCO model.

Microsoft Partner

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